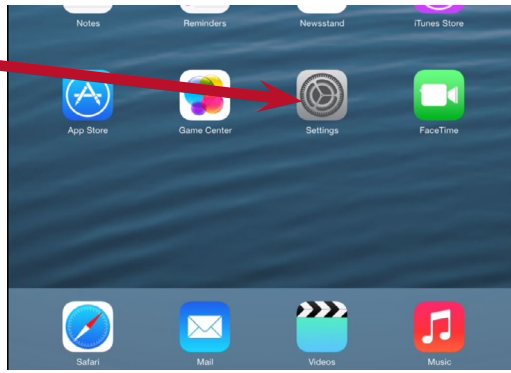


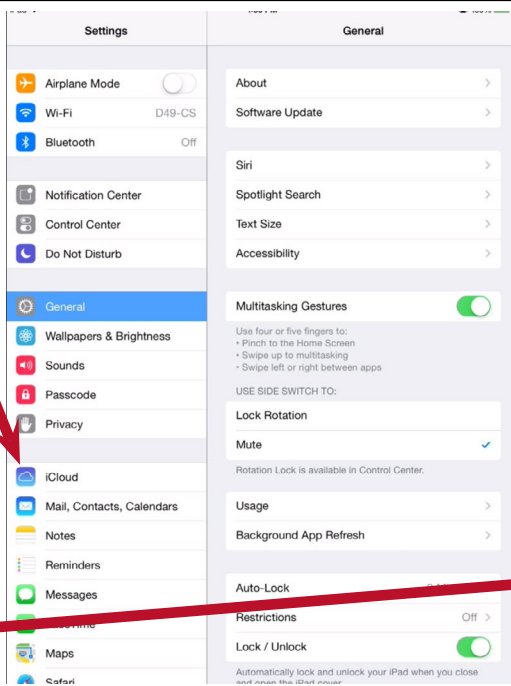
# How to Reset an iPad

This is the process to reset an iPad back to factory settings. All data will be permanently deleted and Find My iPad will be turned off. If these steps are not completed, the iPad will be activation locked. An iPad in activation lock can't be assigned to a new user because the old user's Apple ID is "locked" into the operating system.


Tap on the settings icon.

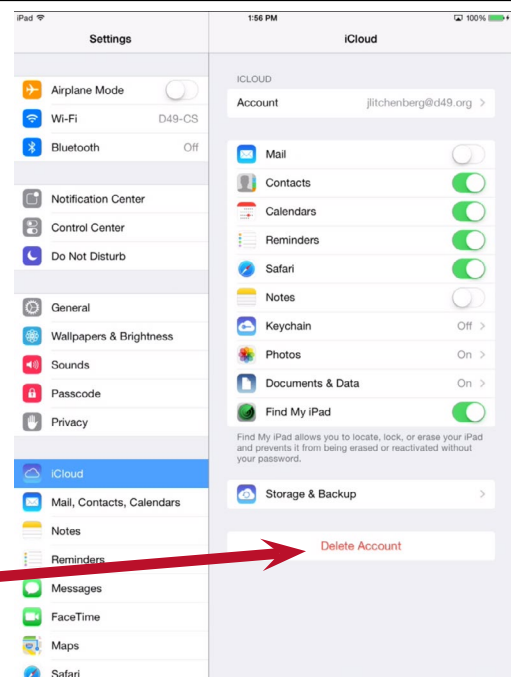


Select "iCloud" from the menu that pops up.

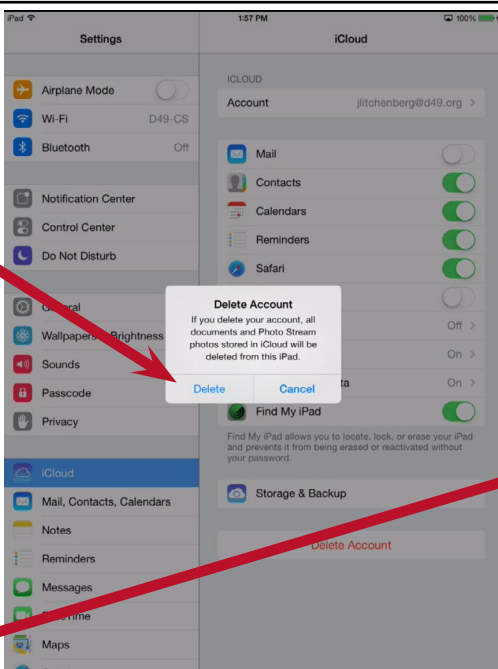


Choose Delete Account

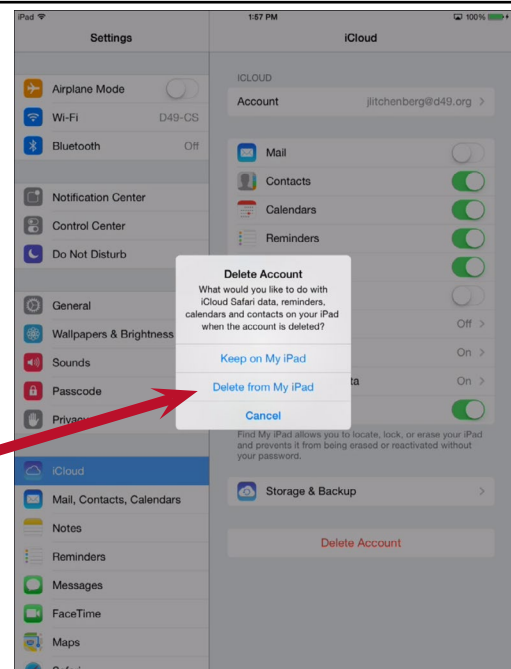
\*\*If no account is present, skip ahead in these directions until you see the  symbol.



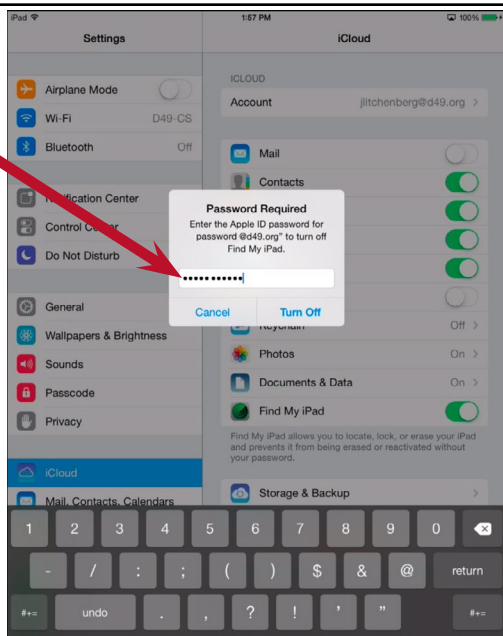
A dialogue box will appear asking if you want to delete the account. Choose "Delete"



Choose "Delete from My iPad" in the next dialogue box that appears.



It is critical the user enter their correct password for their Apple ID and choose "Turn Off"

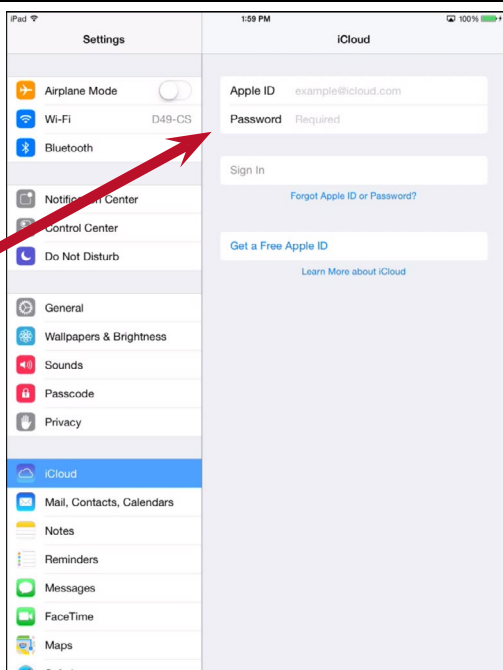
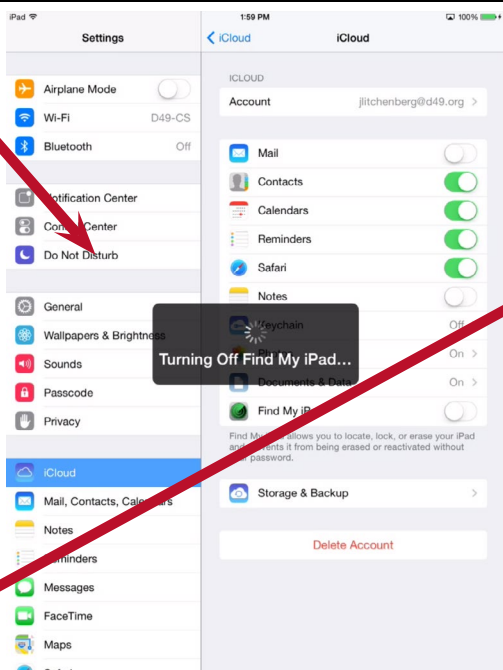


If the user does not remember their password.... please have them immediately visit:

<https://iforgot.apple.com>

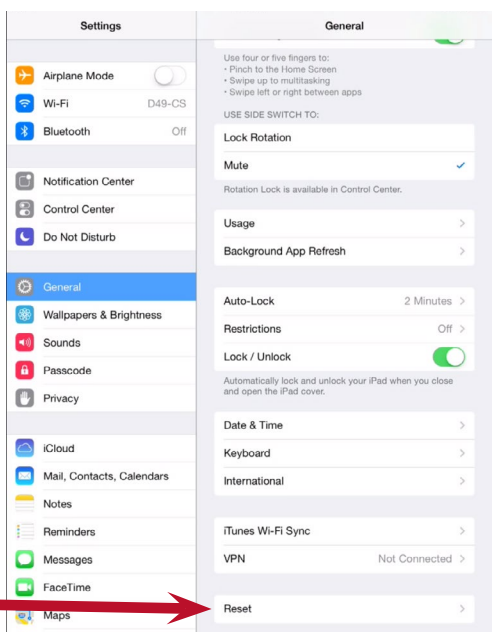
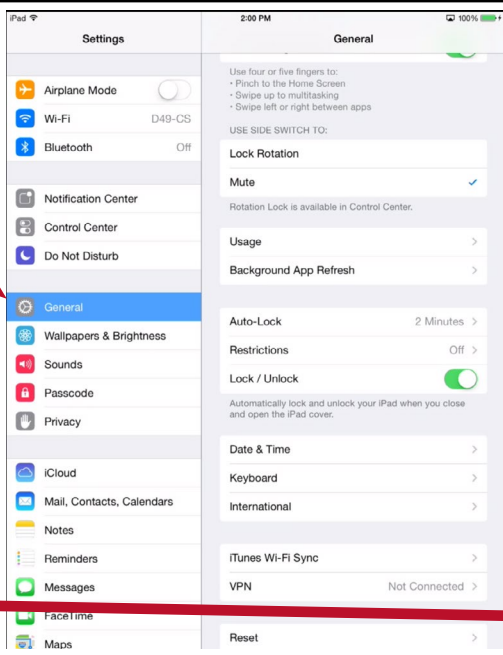
The will need to type in their Apple ID so Apple can send them an email with a link to reset the password. Once this step is completed, return to this section of the directions and continue on.

The iPad will now delete the account associated with the "Find my iPad" feature.



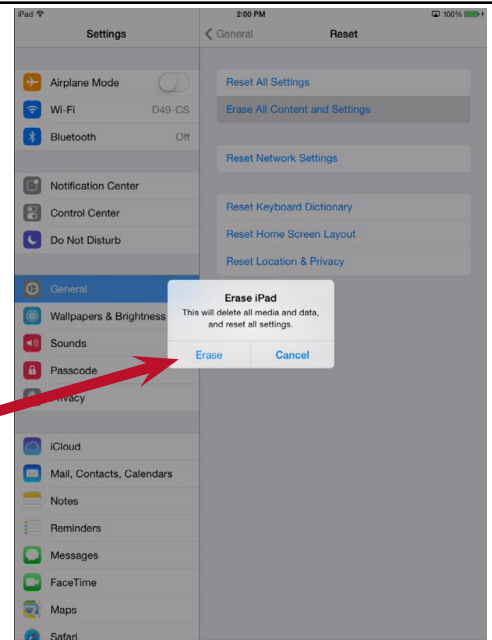
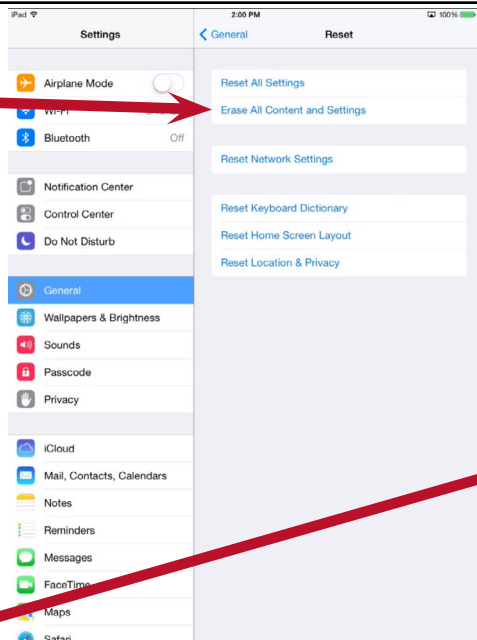
When you see the empty iCloud screen you know everything worked.

Now tap on the General tab



Choose "Reset" you might need to scroll all the way to the bottom of the screen to find it.

Choose “Erase All Content and Settings”



Tap “Erase” in the dialog box that appears.

The screen will turn black with an Apple logo in the middle. This iPad is now ready to be assigned to a new user.

